



# National Museum of Health and Medicine

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## Otis Historical Archives

### OHA 15

#### Curatorial Records: Letterbooks of the Curators

**Date of Records:** 1863-1921

**Size:** 17 boxes, 8 cubic feet, arranged, inactive, unrestricted

**Finding Aid:** Revised by Eric W. Boyle (2014)

**Access and Use:** The Otis Historical Archives is committed to providing open access to its collections as far as possible within the limits of privacy and confidentiality. Access to this collection is at the discretion of the Otis Historical Archives and material contained within the records may be subject to review before access is granted.

**Series/Scope and Content Note:** This collection consists of bound volumes of outgoing correspondence by curators John Brinton, George A. Otis, D.L. Huntington, John S. Billings, Walter Reed, James Carroll, F.F. Russell, George Sternberg and others, on a wide range of subjects primarily related to management and operation of the Army Medical Museum. For related material see OHA 21 Curatorial Records: Outgoing Correspondence (Loose) for other outgoing correspondence that was not recorded in these books. Series are arranged and divided chronologically and by type of letter book.

## BOX AND CONTENT LIST

### SERIES 001: BRINTON AND OTIS FIRST LETTERBOOKS (1-3)

#### Box 001: 1863-1865

Book 1: Brinton Outgoing Correspondence (July 1862-May 1863)

Book 2: Brinton and Otis Outgoing Correspondence with Recipient Index (Mar 1863-Dec 1863)

Book 3: Brinton and Otis Outgoing Correspondence with Recipient Index (Mar 1863-Feb 1865)

### SERIES 002: OTIS, HUNTINGTON, AND BILLINGS LETTERBOOKS (1-12)

#### Box 002: 1864-1866

Letter Book 1: Otis Outgoing Correspondence with Recipient Index (Nov 1864-Jun 1866)



**Box 003: 1866-1867**

Letter Book 2: Combined Chronological Outgoing Correspondence with Recipient Index (Jul 1866-Jun 1867)

**Box 004: 1867-1869**

Letter Book 3: Combined Chronological Outgoing Correspondence with Recipient Index (Jul 1867-Feb 1869)

**Box 005: 1869-1871**

Letter Book 4: Combined Chronological Outgoing Correspondence with Recipient Index (Mar 1869-Jan 1871)

**Box 006: 1871-1873**

Letter Book 5: Combined Chronological Outgoing Correspondence with Recipient Index (Jan 1871-Oct 1873)

**Box 007: 1873-1876**

Letter Book 6: Otis Chronological Outgoing Correspondence with Recipient Index (Oct 1873-May 1876)

**Box 008: 1876-1878**

Letter Book 7: Otis Chronological Outgoing Correspondence with Recipient Index (May 1876-Dec 1878)

**Box 009: 1879-1883**

Letter Book 8: Combined Chronological Outgoing Correspondence w/ Recipient Index (Jan 1879-Feb 1883)

**Box 010: 1883-1886**

Letter Book 9: Combined Chronological Outgoing Correspondence w/ Recipient Index (Mar 1883-May 1886)

**Box 011: 1886-1888**

Letter Book 10: Combined Chronological Outgoing Correspondence with Recipient Index (May 1886-Feb 1888)



**Box 012: 1888-1889**

Letter Book 11: Combined Chronological Outgoing Correspondence with Recipient Index (Mar 1888-Nov 1889)

**SERIES 003: BILLINGS LETTERBOOKS (1-7)**

**Box 013: 1889-1892**

Letterbook 1: Billings Outgoing Correspondence with Recipient Index (Nov 1889-Oct 1890)  
Letterbook 2: Billings Outgoing Correspondence with Recipient Index (Nov 1890-June 1891)  
Letterbook 3: Billings Outgoing Correspondence with Recipient Index (Jun 1891-Feb 1892)

**Box 014: 1892-1893**

Letterbook 4: Billings Outgoing Correspondence with Recipient Index (Feb 1892-Nov 1892)  
Letterbook 5: Billings Outgoing Correspondence with Recipient Index (Dec 1892-July 1893)

**Box 015: 1893-1894**

Letterbook 6: Billings Outgoing Correspondence with Recipient Index (Jul 1893-Mar 1894)  
Letterbook 7: Billings Outgoing Correspondence with Recipient Index (Mar 1894-Jun 1894)

**SERIES 004: RUSSELL LETTERBOOKS (1-4)**

**Box 016: 1907-1910**

Book 1: Combined Chronological Outgoing Correspondence with Recipient Index (Jan 1907-June 1907)  
Book 2: Combined Chronological Outgoing Correspondence with Recipient Index (April 1907-Dec 1907)  
Book 3: Combined Chronological Outgoing Correspondence with Recipient Index (Jun 1907-Dec 1907)  
Book 4: Combined Chronological Outgoing Correspondence with Recipient Index (Dec 1907-Jun 1910)

**SERIES 005: AMM ORDER LETTERBOOK**

**Box 017: 1920-1921**

Book 1: Chronological Morning Roster Accounting Record (Feb 1920-Oct 1922)